

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
JANUARY 14, 2008**

**PRESENT:** Mayor: Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

**AGENDA:** Moved by Councillor Isaacson that the agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – DECEMBER 19, 2007**

Moved by Councillor Quayle that the Regular Meeting Minutes of December 19, 2007 be accepted as presented.

**CARRIED**

**DELEGATIONS:**

**1. ROY MANCHULENKO  
RE: PROPERTY TAXES PENALTY & ASSESSMENT**

Mr. Manchulenko spoke again to Council regarding his property taxes and the penalty that was applied September 2007. He feels that since he paid his taxes through the bank on August 31, 2007, he shouldn't have been penalized even though the Town did not receive his payment until September 4<sup>th</sup>. The Tax Penalty Forgiveness Policy is not stated on the tax invoice and also the policy should be advertised in the local newspaper. If the Town receives a payment by midnight on the night of August 31<sup>st</sup>, the Town doesn't have access to those funds until they are deposited on the next banking day, just the same as his tax payment. Mr. Manchulenko also feels that his property was unjustly assessed this past year as his assessment went up around 14%. He was in British Columbia at the time when his assessment could have been appealed, and is here now to address the issue.

**2. CLARESHOLM GARDEN CLUB – ROSEMARY WISHART & ARNOLD McAULAY  
RE: COMMUNITIES IN BLOOM PROGRAM**

Ms. Wishart and Mr. McAulay feel that the Communities in Bloom Program would be of great benefit to the Town of Claresholm. The Claresholm Garden Club would like to be instrumental in running this program. The Town would have to provide some funding, including the \$200 application fee, as well as food and lodging for the judges in late July or early August. They would also require the use of town crews or resources from time to time. The Garden Club would also approach other groups for help regarding this program.

**ACTION ITEMS: 1. CORRES: DAVID COUTTS, MLA  
RE: CFEP GRANT – COMMUNITY SIGN**

Received for information.

**2. CORRES: ALBERTA HISTORICAL RESOURCES FOUNDATION  
RE: CANADIAN PACIFIC RAILWAY STATION**

Received for information.

**3. CORRES: OLDMAN WATERSHED COUNCIL  
RE: THANK YOU**

Received for information.

**4. CORRES: SOUTHGROW REGIONAL INITIATIVE  
RE: BASIC COMMUNITY ECONOMIC DEVELOPMENT  
TRAINING COURSE, JANUARY 28 & 29, 2008**

Received for information.

**5. CORRES: CLARESHOLM VETERINARY SERVICES, LTD.  
RE: STRAY ANIMAL MANAGEMENT**

Received for information.

**6. CLARESHOLM ANIMAL SERVICES PROGRAM OVERVIEW**

Referred to administration for more information.

**7. MUNICIPAL PLANNING COMMITTEE & SUBDIVISION AUTHORITY**

**RE: APPLICATIONS FROM THREE COMMUNITY MEMBERS**

Moved by Councillor Leonard to appoint Sharon Duncan to the Municipal Planning Committee and Subdivision Authority.

**CARRIED**

**8. ACTIVE TRANSPORTATION WORKSHOP – COUNCILLOR SUTTER**

Received for information.

**9. WALKING PATH PROJECT UPDATE**

Received for information.

**10. MUNICIPAL SUSTAINABILITY UPDATE**

Moved by Councillor MacPherson that the Town of Claresholm send one representative to the FCM Sustainable Communities Conference and Trade Show in Ottawa February 14 – 16, 2008.

**CARRIED**

**11. CENTENNIAL PARK MASTER PLAN – DATE FOR OPEN HOUSE**

Moved by Councillor Sutter to have an Open House for the Centennial Park Master Plan on Wednesday, February 6<sup>th</sup>, 2008.

**CARRIED**

**12. 2008 CAPITAL PROJECT BUDGETS**

Referred to administration for information.

**13. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Sutter to accept the information items as presented.

**CARRIED**

**14. IN CAMERA – DEVELOPMENT / PERSONNEL**

Moved by Councillor Sutter that this meeting go In Camera.

**CARRIED**

Councillor MacPherson removed himself from the meeting at 9:26pm due to a possible conflict of interest.

Councillor MacPherson rejoined the meeting at 9:40pm.

Moved by Councillor Leonard that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor MacPherson that this meeting adjourn.

**CARRIED**

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MAYOR – ROB STEEL

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SECRETARY-TREASURER – KARINE WILHAUK